



**Wednesday, 21 September  
2016  
10.30 am**

**Meeting of  
Fire Authority  
Fire Service HQ  
Winsford**

Contact Officer:  
Joanne Smith  
Democratic Services

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## **Cheshire Fire Authority**

### **Notes for Members of the Public**

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#### **Attendance at Meetings**

The Cheshire Fire Authority welcomes and encourages members of the public to be at its meetings and Committees. You are requested to remain quiet whilst the meeting is taking place and to enter and leave the meeting room as quickly and quietly as possible.

All meetings of the Authority are held at Fire Service Headquarters in Winsford. If you plan to attend please report first to the Reception Desk where you will be asked to sign in and will be given a visitors pass. You should return your pass to the Reception Desk when you leave the building. There are some car parking spaces available on site for visitors at the front of the Headquarters Building. Please do not park in spaces reserved for Fire Service personnel.

If you feel there might be particular problems with access to the building or car parking please contact the Reception Desk at Fire Service Headquarters on Winsford (01606) 868700.

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#### **Questions by Electors**

An elector in the Fire Service area can ask the Chair of the Authority a question if it is sent to the Monitoring Officer at Fire Service HQ to arrive at least five clear working days before the meeting. The contact officer named on the front of the Agenda will be happy to advise you on this procedure.

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#### **Access to Information**

Copies of the Agenda will be available at the meeting. A copy can also be obtained from the contact officer named on the front of the Agenda. Alternatively, individual reports are available on the Authority's website ([www.cheshirefire.gov.uk](http://www.cheshirefire.gov.uk))

The Agenda is usually divided into two parts. Members of the public are allowed to stay for the first part. When the Authority is ready to deal with the second part you will be asked to leave the meeting room, because the business to be discussed will be of a confidential nature, for example, dealing with individual people and contracts.

**This agenda is available in large print, Braille, audio CD or in community languages upon request by contacting; Telephone: 01606868414 or email: [equalities@cheshirefire.gov.uk](mailto:equalities@cheshirefire.gov.uk)**

#### **Recording of Meetings**

Anyone attending the meeting should be aware the Authority audio-records its meetings. There is a protocol on reporting at meetings which provides further information. Copies are available on the Service's website [www.cheshirefire.gov.uk](http://www.cheshirefire.gov.uk) or alternatively contact Democratic Services for details

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#### **Fire Evacuation**

If the Fire Alarm sounds you should make your way to the nearest exit as quickly as possible and leave the building. Please follow any instructions from staff about evacuation routes.



**MEETING OF THE FIRE AUTHORITY  
WEDNESDAY, 21 SEPTEMBER 2016**

**Time : 10.30 am**

**Lecture Theatre - Fire Service Headquarters, Winsford, Cheshire**

**AGENDA**

**1 PROCEDURAL MATTERS**

**Part 1 - Business to be discussed in public**

**1A Recording of Meeting**

Members are reminded that this meeting will be audio-recorded.

**1B Apologies for Absence**

**1C Chair's Announcements**

To receive any announcements that the Chair wishes to make prior to the commencement of the formal business of the meeting.

**1D Declaration of Members' Interests**

Members are reminded that the Members' Code of Conduct requires the disclosure of Statutory Disclosable Pecuniary Interests, Non-Statutory Disclosable Pecuniary Interests and Disclosable Non-Pecuniary Interests.

**1E Minutes of Fire Authority**

To confirm as a correct record the minutes of the Fire Authority Meeting held on 15<sup>th</sup> June 2016.

(Pages 1 - 14)

**1F Minutes of Policy Committee**

To receive, for information, the minutes of the Policy Committee meeting held on 22<sup>nd</sup> June 2016.

(Pages 15 - 18)

**1G Minutes of Closure of Accounts Committee**

To receive, for information, the minutes of the Closure of Accounts Committee meeting held on 22<sup>nd</sup> June 2016.

(Pages 19 - 22)

**1H Minutes of Staffing Committee**

To receive, for information, the minutes of the Staffing Committee meeting held on 28<sup>th</sup> June 2016.

(Pages 23 - 26)

**1I Minutes of Governance and Constitution Committee**

To receive, for information, the minutes of the Governance and Constitution Committee meeting held on 6<sup>th</sup> July 2016.

(Pages 27 - 30)

- 1J Minutes of Performance and Overview Committee** (Pages 31 - 38)  
To receive, for information, the minutes of the Performance and Overview Committee meeting held on 24<sup>th</sup> August 2016.
- 1K Notes of the Member Training and Development Group** (Pages 39 - 42)  
To receive, for information, the notes of the Member Training and Development Group meeting held on 5<sup>th</sup> July 2016.

## **ITEMS REQUIRING DISCUSSION / DECISION**

- 2 Audit Findings Report 2015-16** (Pages 43 - 78)
- 3 Final Accounts 2015-16** (Pages 79 - 86)
- 4 Annual Statement of Assurance 2015-16** (Pages 87 - 110)
- 5 Efficiency Plan and Four Year Funding Settlement** (Pages 111 - 126)
- 6 Publication of Annual Report 2015-16** (Pages 127 - 128)
- 7 Draft Integrated Risk Management Plan 2017-18 (IRMP 14)** (Pages 129 - 134)
- 8 Provision of Training Facilities - Future Options** (Pages 135 - 142)
- 9 Blue Light Collaboration Update** (Pages 143 - 150)
- 10 Proposal for Partnership under Primary Authority Scheme with Certas Energy UK Limited** (Pages 151 - 154)
- 11 Corporate Communication and Consultation and Engagement Strategies** (Pages 155 - 186)
- 12 Rectification of Title for Macclesfield Fire Station** (Pages 187 - 190)
- 13 Lease of Part of Macclesfield Fire Station to the National Probation Service** (Pages 191 - 194)
- 14 Surplus Land off Hallwood Link Road, Runcorn** (Pages 195 - 198)
- 15 Option to Purchase Land adjacent to Stockton Heath Fire Station** (Pages 199 - 202)
- 16 Exclusion of Press and Public** (Pages 203 - 204)

## **PART 2 - BUSINESS TO BE DISCUSSED IN PRIVATE**

### **17 Proposals Relating to Chester Fire Station**

(Pages 205 - 216)

This report contains details of various potential options which it is hoped could lead to: the construction of a new fire station on part of the existing fire station site; and the sale of the surplus part of the existing fire station site to a developer.

The report is being considered in private because it contains commercially sensitive information.